



Maricopa County Community College District - Maricopa County, Arizona, USA

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MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

DECEMBER 10, 1996

MINUTES

A regular meeting of the Maricopa County Community College District Governing Board was scheduled to be held at 7:00 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

PRESENT

GOVERNING BOARD

Don Campbell, President, Nancy Stein, Secretary, Ed Contreras, Linda B. Rosenthal

ADMINISTRATION

Paul A. Elsner, Donna Schober for William F. Waechter, Alfredo G. de los Santos Jr., Rufus Glasper, Ron Bleed, Richard Young for Janice Bradshaw, Raul Cardenas, Mary Vanis for Larry Christiansen, John Cordova, Art Decabooter, Stan Grossman, Homero Lopez, J. Marie Pepicello, Phil Randolph, Linda Thor, Tessa Martinez Pollack, Arnette Ward

ABSENT

GOVERNING BOARD

Roy C. Amrein

STATE BOARD

Jim Ullman

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by President Don Campbell.

EXECUTIVE SESSION

President Campbell called for a motion convening an executive session, notice having been previously given.

MOTION 8611

Linda Rosenthal moved that an executive session be convened. Motion carried 4-0.

The meeting recessed at 5:31 p.m.

The meeting reconvened at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The assembly pledged their allegiance to the United States of America.

CITIZEN'S INTERIM

Jamey Taylor, representing himself, appeared to express his concerns with student government officers at Mesa Community College and meetings he had with college administration regarding procedures for impeachment against those officers. He related that he felt he was unfairly treated in a meeting with Dean Vanis and Johnice Wilkens and was informed by them that his charges against the students officers were not strong enough to warrant impeachment. Those charges by Mr. Taylor included fraud, favoritism shown for officers' friends, incorrect or insufficient procedures followed for jury commissioner applications, and lack of advertisement. He expressed his opinion that student government is in jeopardy at Mesa Community College and is not supporting students as it should. Mr. Taylor also took issue with the handling of his application for a position on the student government. He did recognize Deans Gonzalez and Mee for help they had provided.

ENDS STUDY

END: OUTCOMES FOR STUDENTS: Students have access to student services to support their needs for learning/education and employment goals - Dr. de los Santos provided an overview of the material provided, which represented samples of information from all of the District colleges. The material focused on four main elements - 1) demographics of students and various profiles of students from college-to-college; 2) student services budget; 3) student programs, services, and activities; and 4) evaluation and assessment instruments. Betty Elliott recognized the members from the Deans of Students Council, students, faculty, and staff who were present to take part in the evening's presentation and activities. Dean Elliott provided brief overviews the of history of the Maricopa Colleges, the focus of the presentation which included access, evaluation and student testimonials, and the interactive group activities. Modes of access discussed that are available to students to meet their needs included on-line TV, teleconferencing abilities, audio aids, beep-a-tutor, advising on-line, and in-person tutoring. Dean Elliott then discussed advising challenges and the number of students served - approximately 90,000 students are advised at an average of three times a semester. The objectives for the presentation were reviewed with the audience - 1) Clarify the meaning of access and evaluation; 2) Provide an opportunity for interaction with our diverse students and staff; 3) Develop an awareness of the challenges for the 21st Century and the successes for 1995-96; and, 4) Understand Students Services is not "one size fits all" - each college is unique. Dean Elliott led the group, which was already broken into smaller groups , through the first interactive activity, which was intended to utilize the Policy Governance concept of "speaking as one voice." The groups were assigned to describe the components of and to come to "one voice" definitions for access and evaluation. The Governing Board was a small group, itself, for this exercise. Betty shared the Deans of Students' definition of access as, "services are, accessible when the services are open to everyone at convenient hours and locations; accessible when they are delivered in a variety of modalities to meet the diverse needs of our students; accessible when the physical environment is conducive to learning and is in close proximity to other services, and it is intended to be a safe environment; and accessible when these services are delivered by staff who are competent and available. The groups indicated that they had also listed many of the same components. The groups were then asked to perform the same exercise with "evaluation." Dean Elliott discussed the data which was provided to the Governing Board and indicated that evaluation is done in a variety of ways and that data is provided to the student services staff, the colleges, NCA, the Feds, etc. to identify and deliver services needed by students. The data is used to

improve, change, and delete/add from/to the student service programs.

The audience was then asked to report back on "audience questions" that had been distributed at the beginning of the Ends Study presentation. Following the reporting, Governing Board Members individually went to assigned small groups for interaction and dialogue.

Responses from students in the audience to question #1, "What services/programs/activities have you used at your campus? - International Student, MCC: writing center for tutoring, internet, advisement, career center - Student/PVCC: Counseling/advisement centers - Student/PVCC: Security office, library - Student/CGCC: Housing at Williams - Student/GWCC: Job service services

Responses from students in the audience to question #2, "What services/programs/activities are missing and/or need improvement at your campus?"

- International Student/MCC: library, parking lot problems - Student/PC: Parking lot problems (would be willing to pay to park if it would help find a place to park) - Student/PVCC: Tutoring needs to be expanded - Student/PVCC: Child development centers - Student/SCC: Diversity programs - Student/SCC: Housing facilities/programs - Student/SCC: Written safety policies - Student/CGCC/Works at Williams: No student union at Williams - Student/GWCC: More advertisement so people are more aware of what is available - Student/SMCC: Storytelling Institute

Responses from students in the audience to question #3, "What service/program/activity has been the most value for you and why?"

- Student/PVCC: Learning Assistance Center. Why: Re-entry student, found himself technologically deficient and found the LAC helpful. Feels the LAC to be most invaluable resource college could have today
- Student/PVCC: LAC - Students need as much help as they can get Funding should be channeled to the LAC - Student/PVCC: Computer and math labs Why: Re-entry student changing career at 36. Has share of problems and needs these labs. Financial aid - without it, he would not be able to return to college
- Student/CGCC: Service learning program - eliminates having take some courses and helps to focus on a career choice by getting out and providing service in the community
- Student/GWCC: Service learning program - gives an opportunity to help others
- Student/GWCC: Daycare Center - Challenge children's minds, inside/outside play, one-on-one, snacks, convenience, allows student to comfortably focus on studies
- Student/SMCC: Great diversity program
- Student/CGCC: Advisement center - helped with transfer issue

Responses from students in the audience to question #4, "Other comments/thoughts?"

- Student/PVCC: Amount of funding to student services needs to be increased
- Student/GWCC: Comments from other students - Great student services are

- SMCC Survey Results - top 5 issues: - education, academic transfers, PELL grants, tutor availability, crime on campus, sports on campus

In closing, Dean Elliott made mention that there is a Student Service Council, which is made up of representatives from each of the campuses for different services, such as learning assistance, security, A&R, etc. A handout was available that listed the challenges and successes for students services as identified by this Council.

Plus Audience participation Student input Activities and interaction Preparation by deans and students Betty's leadership Turn out Share ideas from other campuses Dave Topping's assistance

Delta Topic and room too hot Smaller groups Need more time Scheduling untimely - exam week More student input Stale popcorn More time with Board Members

BOARD MEMBER REPORTS

There were no reports.

CHANCELLOR'S REPORT

There was no report.

SECRETARY'S REPORT

There was no report.

FACULTY REPORT

There was no report.

EMPLOYEE GROUP REPORTS

There were no reports.

COLLEGE REPORTS

Dr. Marie Pepicello, Phoenix College President, introduced Jeanne Fitzgerald, Math Faculty, who recognized and presented awards to the following students for their achievements in the Student Mathematics League competition- Vin Wyn, 1st place at Phoenix College, 1st place in Arizona, 1st place in Southwest Region, 2nd place in the United States; and Keith Lacy, 2nd place at Phoenix College, 2nd place in the Southwest Region, and 4th place in the United States. Tom Adamson, Math Department Chair at Phoenix College, recognized the Phoenix College Math Team for placing 1st in the Southwest Region and Jeanne Fitzgerald as coach for that team.

STUDENT GOVERNMENT

Chandler Gilbert Community College Student Government President, Amanda Dunlap, provided a report on the following activities: the canned food drive is still in progress and a pizza party will be held for the high school who has raised the most cans; adoption of 15 families for the Adopt-A-Family Program; and assistance is being provided for six families in the Angel Tree Program.

AADGB REPORT

There was no report, due to no meeting being held.

REWARDS AND RECOGNITIONS

There were none.

APPROVAL OF THE AGENDA

Approval of the agenda was recommended.

MOTION 8612

Linda Rosenthal moved that agenda be approved as presented. Motion carried 4-0.

CONSIDERATION OF CONSENT AGENDA

President Campbell asked if there were any requests to remove items from the Consent Agenda. Dr. Campbell requested that Item B-1 be removed from the Consent Agenda. Mrs. Schober requested that Item C-1 be removed from the Consent Agenda. Dr. de los Santos requested that Item D-1 be removed from the Consent Agenda. Mr. Contreras requested that Item D-9 be removed from the Consent Agenda. Mrs. Stein requested that Item E-2 be removed from the Consent Agenda. The following items are included in the Consent Agenda:

(A-1) APPROVAL OF MINUTES - of the November 26, 1996, Governing Board meeting.

(D-2) 1997-98 SABBATICAL RECOMMENDATIONS - Approve the faculty sabbatical leaves as submitted for 1997-98.

(D-3) CORPORATE TRAINER FOR FORD MOTOR COMPANY - GLENDALE COMMUNITY COLLEGE- Approve a one-year extension of the contract agreement between Ford Motor Company and the Maricopa County Community College District through The Institute for Business, Industry and Technology of Glendale Community College. The contract period will be from January 1, 1997 - December 31, 1997.

(D-4) ARIZONA DEPARTMENT OF COMMERCE AWARD - Accept an award in the amount of \$800,000.00 to the Maricopa Community College District for a workforce recruitment and custom training program with Charles Schwab & Co., Inc. for the expansion of their facility in Phoenix, Arizona.

(D-5) DEL E. WEBB FOUNDATION GRANT - RIO SALADO COMMUNITY COLLEGE - Accept a restricted grant from the Del E. Webb Foundation in the amount of \$66,650.00 on behalf of Sun Sounds, an outreach project of Rio Salado Community College, providing services to Arizonans who are blind, physically disabled, learning disabled, elderly, or otherwise physically unable to read the printed word.

(D-6) CONSULTANT SELECTION FOR THE EXPANSION OF MONTEZUMA HALL AT ESTRELLA MOUNTAIN COMMUNITY COLLEGE CENTER AND FOR THE NEW SOUTHWEST SKILL CENTER - Approve the selection of The Orcutt/Winslow Partnership to provide architectural and engineering services for the new Southwest Skill Center and Montezuma Hall expansion

at Estrella Mountain Community College Center with a fee not to exceed \$970,000.

(D-7) CONTRACT AWARD TO UPGRADE THE EMERGENCY POWER SYSTEM AT PHOENIX COLLEGE - Approve awarding a contract in the amount of \$116,600.00 to AJP Electric, Inc. to upgrade the emergency power system at Phoenix College.

(D-8) CONSULTANT SELECTION FOR THE NEW CENTRAL PLANT AT GATEWAY COMMUNITY COLLEGE - Approve the selection of Energy Systems Design, Inc. to provide architectural and engineering services for the design of the new Central Plant at GateWay Community College.

(E-1) INFRASTRUCTURE UPGRADES - SOUTH MOUNTAIN COMMUNITY COLLEGE - Approve the award of the upgrading of hardware infrastructure systems at South Mountain Community College to Cisco Systems in an amount not to exceed \$418,912. This contract is to be awarded under Bid No. 1902-2.

MOTION 8613

Linda Rosenthal moved that Consent Agenda be approved with the exception of Items B-1, C-1, D-1, D-9, and E-2. Motion carried 4-0.

(B-1) NAME CHANGE - ESTRELLA MOUNTAIN COMMUNITY COLLEGE - Approve the name change of Estrella Mountain Community College Center to Estrella Mountain Community College. Dr. Elsner recognized Dr. Homero Lopez and the Estrella Mountain Community College family for their progress to this point and he acknowledged Estrella Mountain, upon Governing Board approval, for becoming the tenth autonomous college in the Maricopa County Community College District system. Dr. Elsner also indicated that Dr. Lopez's appointment from Provost to President of Estrella Mountain Community College is in progress. In response to Mrs. Rosenthal's inquiry regarding when the name change for the college could officially occur, Dr. Elsner responded that the change is contingent on NCA approval and he expected that would occur.

MOTION 8614

Linda Rosenthal moved the approval of the name change of Estrella Mountain Community College Center to Estrella Mountain Community College. Dr. Campbell amended the motion to include title change for Dr. Homero Lopez from Provost to President of Estrella Mountain Community College. Amended motion carried 4-0.

(C-1) CONSIDERATIONS OF EMPLOYMENTS, RESIGNATIONS, RETIREMENTS, AND TERMINATIONS - Donna Schober recommended the approval of the personnel items as submitted, with the following corrections: Kim H. Martin - change start date to 12/11/96 with a prorated salary of \$12,002; Martie R. Delgadillo - change start date to 12/11/96 with a prorated salary of \$12,551; Paul Kaczur - change termination effective date to June 1, 1997. Mrs. Stein asked for clarification regarding the 12 month assignment for Sherry Peaboby, noting that the dates given for the assignment were 1/2/97 - 6/30/97. Mrs. Schober responded that this is an issue in report preparation will have to be reviewed, but technically all regular/full -time employees end employment on June 30 and employment is rolled over to the next year with Board endorsement.

MOTION 8615

Nancy Stein moved that the personnel items be approved as submitted with the following corrections: Kim H. Martin - change start date to 12/11/96 with a prorated salary of \$12,002; Martie R. Delgadillo - change start date to 12/11/96 with a prorated salary of \$12,551; Paul Kaczur - change termination effective date to June 1, 1997. Motion carried 4-0.

(D-1) CURRICULUM - Dr. de los Santos recommended that the curricula be accepted as submitted with the following correction: all CIS 109 modules that begin on page 4 through page 10 in the item be pulled.

MOTION 8615

Linda Rosenthal moved that the curricula be accepted as submitted with the following corrections: all CIS 109 modules that begin on page 4 through 10 in the item be pulled. Motion carried 4-0.

(D-9) CONTRACT AWARD TO REMODEL CITY CORRIDOR CENTER - Approve awarding a contract in the amount of \$351,960.00 to Builders Build to remodel approximately 20,000 sq. ft. for the City Corridor Center which will be housed in the old Rio Main Building located at 640 North 1st Avenue. Mr. Contreras noted that he would abstain from voting on this item, due to possible conflict of interest in that he has clients that may be considered for leasing of space that would be remodeled on the second floor of the Center.

MOTION 8616

Linda Rosenthal moved that a contract be awarded in the amount of \$351,960.00 to Builders Build to remodel approximately 20,000 square feet for the City Corridor Center which will be housed in building located at 640 North 1st Avenue in Phoenix. Motion carried 3-0-1. Mr. Contreras abstained.

(E-2) COLLEGE TELECOMMUNICATIONS CLOSETS - Approve a contract in the amount of \$182,600 to Consumers' Construction, Inc., for the construction of telecommunications closets at Phoenix College, Chandler-Gilbert Community College, Scottsdale Community College, and South Mountain Community College. The contract is to be awarded under Bid 1918-7. In response to Mrs. Stein's inquiry regarding the difference between telecommunications closets and other closets, Mr. Bleed indicated that telecommunications closets are the size of most closets and serve as the connecting space for all of the wires which support the telephone, computer, and video systems. These closets also contain network computers that network system traffic and have separate environmental controls that protect the electronic equipment in the closets. In response to Mrs. Stein's inquiry on the total amount to be funded from the bond budget, Mr. Bleed indicated that this item represents only a portion of the closets to be constructed or remodeled. The amount to be expended District-wide will be approximately \$600,000 - \$700,000 or approximately three percent of the total capital bond program. The amount for the networking will be approximately ten percent.

MOTION 8617

Linda Rosenthal moved that a contract be approved in the amount of \$182,600 to Consumers' Construction, Inc., for the construction of telecommunications closets at Phoenix College, Chandler-Gilbert Community College, Scottsdale Community College, and South Mountain Community College. Motion carried 4-0.

INFORMATION ITEMS

(VII-A) Addition Board Policies Mission, Vision and Value Statements - FIRST READING Dr.

Elsner indicated that this item was brought forward due to the oversight of not including these statements when the policy governance policies were adopted by the Governing Board. They will formally come to the Board for approval at the next Regular Meeting in January 1997.

MONITORING REPORTS

(VIII. A.) BUDGET ANALYSIS REPORT BOARD EVALUATION

Goal: The Board will govern in a manner that emphasizes... encouragement of diversity in viewpoints. Dr. Campbell explained that under the policy governance concept which the Board had adopted, Board evaluation is also a part of the process. At each Regular Meeting, members of the audience and Board Members will be requested to fill out cards to assess the Governing Board on a presented goal and how the meeting was conducted. Mrs. Stein suggested that members of the audience be given some type of information regarding the policy governance process, so they may better understand what and how to make assessment. Dr. Campbell went through the different items listed on the card to be graded and indicated that feedback received back to the Board from this evaluation will assist the Board in their handling of and conduct at the meetings. Mr. Contreras suggested that the audience be made aware of the evaluation cards and their purpose and provided direction at the beginning of the meeting. Mrs. Rosenthal suggested that the results from the evaluations for one meeting be discussed at the following meeting. Mrs. Rosenthal suggested that a plus/delta be conducted by Donna Schober. Mrs. Schober asked the group to consider how well the policy governance model is being implemented and to indicate any suggestions for improvement.

Plus Preferred this evening's ends monitoring session Activity Inclusiveness Bringing students and faculty together Strong presidential representation

Delta Too early to tell Better facilities Use smaller breakout rooms Use college facilities Not enough time Additional Comments Why more students present this evening? Student advisors should perhaps encourage students to come to more meetings

Have strategic conversation at the meeting following the meeting where information is presented. It would provide an opportunity to reflect on the information presented.

NEXT BOARD MEETING

The next Governing Board meeting will be a Strategic Conversation on January 14, 1997.

ADJOURNMENT

The meeting adjourned at 9:00 p.m.