

**Liberal Arts
Division Plan
2001-2002**

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M a r i c o p a C o m m u n i t y C o l l e g e s

Division of Liberal Arts

Division Plan

Create and update the divisional strategic plan and remain involved in campus strategic planning initiatives.

Action:

- Establish and maintain divisional representation in Campus and District strategic Leadership groups such as the Academic Issues Team, Estrella Mountain Leadership Council, Instructional Councils and other leadership groups.
- The division will actively participate in campus and district planning initiatives such as E-learning Task Force, bond planning, Interdisciplinary Arts Task Force.
- Yearly review, evaluation and discussion of the division plan at the beginning of Spring Semester.

Resources:

- Sufficient release time to allow involvement.
- Schedules sensitive to allow and ensure participation.
- Monthly division meetings addressing strategic divisional issues.
- Sufficient human resources, including support, staff and faculty to allow participation in divisional/campus planning activities.

Direct participation in campus, district and national initiatives that assess and promote student learning.

Action:

- Continued involvement in the Center for Teaching and Learning advisory committee and CTL initiatives to promote and enhance faculty growth and student academic achievement.
- Faculty will continue to participate in innovative teaching methodologies.
- Participate in Maricopa Center for Learning and Instruction to support faculty growth.
- Encourage faculty to apply for release time proposals to integrate innovation into professional growth opportunities.
- Document through the division/discipline web pages how the identified student academic abilities are integrated into our divisional curriculum.

- The RFP faculty in the division will increase their participation in assessment activities.
- The adjunct faculty in the division will increase their participation in assessment activities.
- RFP divisional faculty members will provide sample activities of how they integrate student academic abilities into their curriculum
- Adjunct divisional faculty members will provide sample activities of how they integrate student academic abilities into their curriculum.
- Identify at least one example of how assessment of student academic abilities has impacted the teaching, learning or budget priorities of the division.

Resources:

- Funding to participate in both national and district workshops and conferences.
- Coordinator/facilitator who facilitates and implements the latest innovations in effective teaching methodologies and their assessment.
- Budget allowances for implementing effective innovations in liberal arts curriculum and teaching and learning initiatives.
- Technical support including technical support staff, web divisional page, maintenance/updating and server space for materials to be archived.
- Funding for adjunct faculty to develop and implement abilities and ability assessment in their classrooms.
- Release time to faculty to integrate student academic abilities and their assessment into the classroom.
- Incentives for participation in student learning and institutional outcomes initiatives.
- Chief Academic Officer provides awards for recognition for good examples of implementation.
- Partnerships and initiation of workshops and support for participation in workshops at the campus, district, regional and national levels.

Strategic Direction: Growth and Expansion: Enhance systems to identify and meet the needs of our internal and external stakeholders.

Action:

- Develop and maintain a divisional web presence to obtain feedback from students regarding classroom, program, and curricular needs.
- Create on-line questionnaires for staff and faculty regarding awareness of campus/divisional student academic assessment initiatives, staff availability and instructional preferences, and needed instructional resources.
- Semester needs assessment reports at division meetings from our assigned math and writing center representative.
- Strengthen divisional relationship with student services through a once a semester dialog with student services representative.
- Integrate honor's curriculum by having semester divisional meetings with the honor's coordinator and adding additional honor's opportunities as needed.
- As divisional representative of the dual enrollment committee, Division chair will provide summary reports of this committee at division meetings as appropriate.
- Encourage participation in initiatives that serve specific student populations such as service learning and learning communities, by showcasing these activities in division meetings or campus presentation.
- Encourage collaborative interdivisional activities by divisional leadership and participation in CTL dialogues focused on interdisciplinary concerns.

Resources:

- Availability of Institutional Research and other entities to provide support in the analysis and reporting of feedback from students, staff and faculty.
- Marketing to promote and advertise divisional programs and activities that address the needs of our external stakeholders, such as service learning and learning communities.
- Faculty and staff representing the Math and Writing Center, Dual enrollment, Honor's Program, and Student services must be able to have the resources to participate in the division's activities.
- Technical support including web space and technical support staff.
- Financial and release time support from the Chief Academic officer for the programs and activities that identify and address the needs of our external and internal stakeholders.

- Continued focus of CTL on encouraging and supporting faculty in teaching and learning initiatives and collaborative activities.

Expand curricular and support programs with enhanced delivery systems. Identify resources which address growth, support expansion, and enhance accessibility to Estrella Mountain students within the Liberal Arts programs and curricular offerings.

Action:

- Annual propose new positions to expand the number of disciplines represented by full-time faculty.
- Take an active role in exploring distance learning initiatives, such as the E-learning taskforce.
- Increase adjunct faculty participation in web-based delivery systems by encouraging participation in adjunct faculty institute activities.
- Enhance our awareness regarding the availability of information resources and faculty needs by including an annual division dialogue with appropriate information resource faculty.
- Promote the effective use of technological systems, such as new computer software, to enhance student learning in the classroom.
- Participate in innovative course initiatives, such as distance learning/hybrid course pilot programs.
- To use common spaces, such as the CTL or learning commons, to create inclusive, flexible learning environments that could allow simultaneous interactions amongst different classes.

Resources:

- Identify needed effective learning spaces for implementing laboratories for disciplines such as psychology and languages.
- Have input into well-designed computer class spaces that allow for effective, non-intrusive storage of computers when not used.
- Classrooms need to be equipped with hardware resources that enhance student learning, such as overhead projectors DVD players.
- Make essential common spaces, such as the center for teaching and learning, available for faculty use.
- Staff availability to help coordinate and assist faculty use of technology and alternative delivery systems.
- Enhanced delivery technology, such as wireless computers.

A Climate for Success: Provide for a wide range of student, faculty and staff opportunities which reflect the community at large.

Action:

- Division needs to model academic and social values to the community.
- Keep community aware of global diversity by continuing to support the international education program.
- Keep faculty sensitive to global diversity by encouraging participation in international travel programs.
- The division continue its commitment to ethical awareness by discussing
- To provide a model of cultural plurality to the community, the division should continue to represent diversity in membership academic and intellect.
- To reflect the values and need of our community, the division should continue to actively support EMCC's Hispanic Serving Institution status.
- To model intellectual success to our stakeholders the division will work with Marketing to ensure that the community is aware of faculty achievement and the realizations of our divisional vision and planning.
- We seek to model a team-oriented environment in our division processes.

Resources:

- Continued support for international education and travel
- Active promotion of faculty accomplishment in the community.