



# Estrella Mountain Community College



## Math & Writing Center

### Writing Assistance Form

Student's Name: \_\_\_\_\_

Time Received: \_\_\_\_\_

Student ID: \_\_\_\_\_

Time Returned: \_\_\_\_\_

Student's Initials: \_\_\_\_\_

Course & Instructor: \_\_\_\_\_

Tutor's Name: \_\_\_\_\_

Student's Phone #: (    ) \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Date Completed: \_\_\_\_\_

### Writing Center Policies

- The Writing Tutor critiques papers, but does not edit them for all errors. That is the student's responsibility.
- The student is welcome to **set up a one-on-one tutoring appointment** to go over the paper together.
- The paper will be available within 24 **working** hours, unless otherwise notified.

Please sign below to indicate you have read and understand our policies.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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