Estrella Mountain Community College
Math & Writing Center
Writing Assistance Form

Student’s Name: ___________________________  Time Received: _______________________
Student ID: ________________________________  Time Returned: _______________________
Student’s Initials: ______________
Course & Instructor: _________________________
Student’s Phone #: (    ) ____________________  Date Completed: _______________________
Tutor’s Name: _____________________________
Start Time: _______ End Time: _______

Writing Center Policies

• The Writing Tutor critiques papers, but does not edit them for all errors. That is the student’s responsibility.
• The student is welcome to set up a one-on-one tutoring appointment to go over the paper together.
• The paper will be available within 24 working hours, unless otherwise notified.

Please sign below to indicate you have read and understand our policies.

Student’s Signature: ___________________________  Date: ___________________________