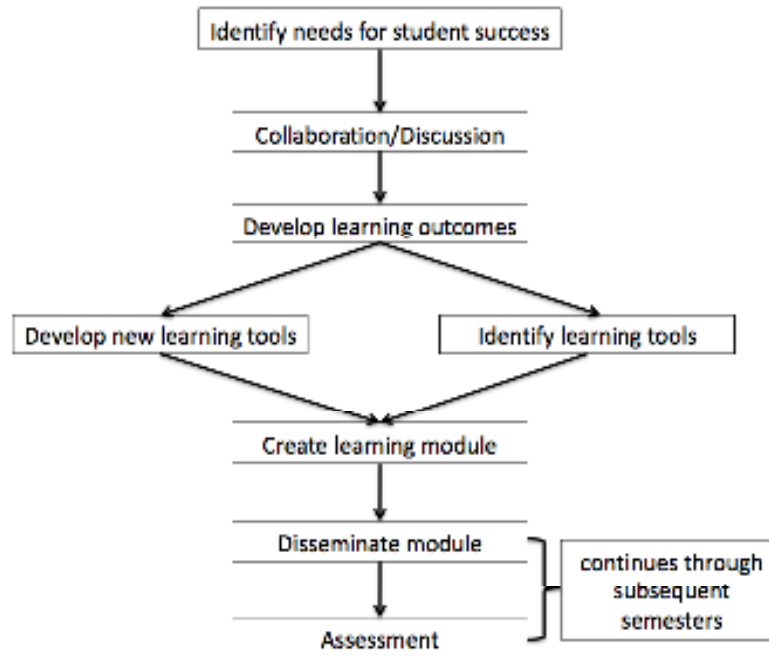


## Skills for Success Module Development Process



**Step 1:** Identify specific contents/skills that pose challenges for student success at the course, division, or college level. Identify colleagues to collaborate with for team grants.

**Step 2:** In collaboration with colleagues, develop learning outcomes for the Skills for Success learning module.

**Step 3:** Search for available resources or develop new tools that will help students achieve the learning outcomes. Tools used to develop the learning module can come from a wide variety of modalities, such as tutorial videos, websites, worksheets, etc.

**Step 4:** Compile identified/developed tools, including how students should use them, into a learning module. Assessment tools should be included in the module to help students evaluate mastery of the skills. Submit module to the Title V Director at the end of the semester of the granting period.

**Step 5:** In subsequent semester, pilot the module in your course along with other instructors willing to pilot the module. Disseminate tool to all appropriate courses, tutor centers, Blackboard sites, etc.

**Step 6:** Assess the effectiveness of the module and submit SAAC-EZ forms.

**Step 7:** At the end of the second semester, submit a final report discussing the pilot, dissemination, and assessment of the learning module to the Title V director. The final report will be submitted to the Deans and Vice President of Academic Affairs.

**Step 9:** Continue to disseminate and assess the learning module in your course.